

**B E A T R I C E   A B I M B O L A   A W O S I K A**  
**53 Salisbury Street, St John's, Newfoundland,**  
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## **OBJECTIVE**

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I am currently seeking an opportunity to further and broaden my career in the field of environmental and waste management where my application and knowledge will add value and creativity to those projects which I become involved with.

## **PROFILE**

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A professional with some experience gained in the oil & gas industry, environmental & waste / business and project management industry. Proven ability to consistently deliver results with good customer service records in the environmental management industry, technical support, project management and various information technology environments. Ability to rapidly accommodate various concepts within short time frames to achieve on time success within the agreed service level. A pro-active team player with willingness to work beyond the call of duty, who enjoys working as part of a team and can work independently when the need arises, leader by example, driven by a personal passion for excellence and professional loyalty. I also have the ability to adapt to new technology, working environments and always willing to learn fast and accept correction in good faith with first class communication and interpersonal skills.

## **TECHNICAL SKILLS**

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- Proper understanding of the aspects of waste handling, treatment and disposal.
  - Knowledge of the utilization of elements of waste management in development and application of an effective waste management strategy.
  - Background and understanding of the EIA process, risk assessment and auditing process

Operating System and IT Experience: (Microsoft) Word, Excel, Access (97, 2000, xp), PowerPoint, web design-html, front page, dream weaver, programming languages; visual basic, business communication skills and also Project Management skills and Business Management experience with call center / customer relations experience.

## **ACADEMIC QUALIFICATION WITH DATES**

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|---|-------------|
| MSc Waste Management with Environmental Management                                    | 2006 - 2007 |
| Post Graduate Diploma in Waste / Safety Management with Environmental Management      | 2005 - 2006 |
| Certificate Diploma in Management Information Systems. (Distinction)                  | 2004        |
| B.Sc (Hons.) Chemical and Polymer Engineering. (Upper Division 2 <sup>nd</sup> Class) | 1997 – 2003 |

## **EDUCATIONAL INSTITUTION ATTENDED WITH DATES**

### UNIVERSITY:

**UNIVERSITY OF PAISLEY SCOTLAND, UNITED KINGDOM** 2005- 2007

### COMPUTER SCHOOL:

**TOP SKILLS TARGET LIMITED. (Distinction)** 2004

### UNIVERSITY:

**LAGOS STATE UNIVERSITY. (Upper Division 2<sup>nd</sup> class)** 1997-2003

## **PROFESSIONAL MEMBERSHIPS**

- .....
- **CIWM** Chattered Institute of Waste Management
  - **IEEE** Institute of Electronics and Electrical Engineering.
  - **NSE** Nigerian Society of Engineers
  - **NRC** Nigerian Red cross Society

## **EXPERIENCE**

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**March 2006 – January 2008**

**EMSMEED LIMITED**

- Carried out waste audit on the company's premises. Methods used by the audit team included observation, interviews and desk studies.

- Identification of waste reduction measures and developing action plan.
- Working knowledge of the aspects of waste handling, treatment and disposal.
- Working knowledge of the utilization of elements of waste management in development and application of an effective waste management strategy.
- Knowledge of remediation of contaminated land and groundwater, waste water treatment, identifying geologic hazards and measures to arrest them.
- Knowledge of risk assessment and auditing process.
- Working knowledge of strategic and risk management, a detailed knowledge of safety management covering health and safety regulations as well as the requisite risk assessment and EIA process.

#### Case Studies/Research Work:

- Environmental Audit on Bharat Forge Scottish Stampings, Ayr, Scotland
  - Carried out preliminary off-site environmental audit of the manufacturing facilities
  - Provided recommendations on improving environmental performance
- Research on Recycling of plastics
  - Assessing the BPEO for plastics and disposal
- Conflict Management
  - Identified and analyzed the different strategies for managing conflict in an organization

#### **September 2004 – August 2005 COMPULSORY YOUTH SERVICE AT COMMAND SECONDARY SCHOOL KADUNA**

- TEACHING OF GEOGRAPHY AT THE SENIOR SECONDARY SCHOOL LEVEL

#### **October 2001 - September 2002 CHEVRONTEXACO NIGERIA LIMITED INDUSTRIAL TRAINING & INTERNSHIP / CONTRACT STAFF WITH ABB LUMUS GLOBAL LIMITED AND CHEVRONTEXACO NIGERIA LIMITED. PROCESS ENGINEERING & ENVIRONMENTAL TRAINEE / SAFETY ENGINEER**

#### Experience in process Engineering Calculation which involved the following aspects;

- Sizing for single phase gas line
- Relief valve sizing for gas service
- Calculation of flow of fluid in pipes
- Pumps and suction discharge calculations
- Calculation involving total representative co-efficient for valves and fittings.

#### Conscientious and thorough experience in Health and Safety Policy

- Dynamic way of collating news articles that may be relevant to the safety issues of particular departments
- Working knowledge of strategic and risk management a detailed understanding of strategic management issue; identification and evaluation of normal industry hazards and control techniques.
- Experience in Document Control;
  - Recording, Retrieving and Transmitting Project Data.
  - Drawing of Documents by means of a computerized document control system.
  - Updating databases and general office administration

#### **HOBBIES:**

Reading, Playing Chess, Cooking and taking care of people in need of care